

**YOU MUST SIGN IN AND OUT BOTH DAYS.**

**THURSDAY**

**(Day One provides 6.75 hours of instruction)**

- 7:30–8:30 a.m. Registration/Continental Breakfast
- 8:30–10:00 a.m. PFIA and PFCA Legislative Changes 2021
- Current Conditions Affecting Your Portfolio
  - Specific PFIA Requirements
  - Fundamentals of Public Investing: Risks and Cash Flow
- Linda T. Patterson**, President, Patterson & Associates
- 10:00–10:15 a.m. Break
- 10:15 a.m.–Noon Meeting Your Objectives
- Achieving Your Objectives
  - Developing and Checking Your Investment Policy/Strategy
- Noon–1:00 p.m. Lunch (Provided) **YOU MUST SIGN IN AFTER LUNCH**
- 1:00–2:15 p.m. Reporting Your Investments
- Linda T. Patterson**, President, Patterson & Associates
- Banking Relationships
  - Procedures and Controls for Safety
  - Portfolio Strategies
- 2:15–3:15 p.m. Depository Contracts
- Tad Cleaves**, Legal Counsel, Texas Municipal League
- 3:15–3:30 p.m. Break
- 3:30–4:45 p.m. Understanding Economic Indicators
- Tito P. Villegas, Jr.**, CPA, CFA, Chief Investment Officer/Assistant Chief Financial Officer, Texas Municipal League Intergovernmental Risk Pool

**FRIDAY**

**(Day Two provides 3.75 hours of instruction)**

- 7:30–8:00 a.m. Registration/Continental Breakfast
- 8:00–10:15 a.m. Using Investment Fundamentals
- Finding and Using Liquidity
  - Accounting for the Types of Securities
  - Portfolio Reporting
- Linda T. Patterson**, President, Patterson & Associates
- 10:15–10:30 a.m. Break
- 10:30 a.m.–Noon Investment Accounting and Reporting
- Securities: Advantages and Disadvantages
  - Working with a Broker/Dealer